

**THE INFORMATION OF EDITORIAL POLICIES**  
**MUQTASID: JURNAL EKONOMI DAN PERBANKAN SYARIAH**  
**THE FACULTY OF ISLAMIC ECONOMICS AND BUSINESS**  
**UIN SALATIGA**

Muqtasid: Jurnal Ekonomi dan Perbankan Syariah is a journal published by the Islamic Economics and Business Faculty, UIN Salatiga. Muqtasid: Jurnal Ekonomi dan Perbankan Syariah publishes twice in a year (in June and December), consisting of seven articles for each number. Muqtasid: Jurnal Ekonomi dan Perbankan Syariah accepts articles in the fields of Islamic Financial Institutions such as Islamic Banking, Islamic Rural Bank, Islamic Insurance and Assurance, Islamic Pawnshop, Islamic Capital Market, Islamic Microfinance, Islamic Mutual Funds, and Islamic Bonds, with the standard of research method for publication. The articles can be written by researchers, academics, practitioners, and observers in the field of Islamic Economics and Banking who are interested in research in the areas.

**GENERAL GUIDE**

1. All manuscripts must be submitted through **Muqtasid: Jurnal Ekonomi dan Perbankan Syariah** Online Submission E-Journal Portal ([www.muqtasid.iainsalatiga.ac.id](http://www.muqtasid.iainsalatiga.ac.id)) in the form of .docx or .rtf file.
2. The author submitting a manuscript does have an understanding that if the corresponding paper is accepted, then the copyright will be assigned to **Muqtasid: Jurnal Ekonomi dan Perbankan Syariah**, Faculty of Islamic Economics and Business UIN Salatiga as the publisher of the journal. To do so, we obliged the author to submit the signed of *Ethics Statement*, *Authorship Agreement*, and *Copyright Statement* form (we expect the author to download the document, and then scan and send it after signing to the journal email address at [jurnalmuqtasid@gmail.com](mailto:jurnalmuqtasid@gmail.com))
3. The article is initially guaranteed by the writer and is not published in the other journals/proceedings.
4. The statement contribution toward the development of science and technology is from the new findings/ideas/opinions which prioritize the current primary references in the latest ten years. We expect the author **to give a statement of novelty within the introductory section**. (e.g., there are few numbers of research....; the novelty of this research....; etc.)

5. The article is an empirical study. The sharpness of critical analysis and synthesis is prioritized.
6. The review process is conducted in a double-blind review process with the peer group system, which is reinforced by the qualified reviewers in their field.
7. The article is written according to the rule of journal Muqtasid, and an editorial team reserves the right to revise the style of writing with a note that it does not change the intent and quality of the article.
8. Questionnaires and other instruments. Manuscript articles that use primary data research or experimentation must also include the survey document as the supplementary document.
9. The authors are obliged to send the results of data processing as well as tables and the original image file via email.
10. Results of the assessment possibilities articles can be:
  - a. Accepted with minor revisions.
  - b. Received with major revisions.
  - c. Suggested sent to another appropriate journal.
  - d. Rejected.

## **SPECIAL GUIDE**

### **A. The Writing Guidance**

1. The article is well-written in English. Typed single space for the abstract, one and a half space for content and references. Written by font Times New Roman (TNR) 12pt size and indent for paragraphs are 1 cm.
2. The paper size is B5 (JIS) in one column.
3. The font size for the title is TNR 14pt; it is capitalized, bolded, left-justified, and maximum consist of 15 words.
4. After the title, it is followed by the author (without the title). It is TNR 12pt, capitalized each word, bolded and left-justified.
5. Under the author, it is the institution at TNR 12pt, capitalized each word, without bolded and left-justified. For example, the Faculty of Islamic Economics and Business, IAIN Salatiga, Indonesia.
6. Please provide an email address only from the corresponding author on the footer part of the first page, left align.
7. The font size for the sub-part in the article is TNR 12pt, capitalized each word, bolded and left justified and without any bullet and numbering.

8. Table.

All table form as an example. The table title is placed on the table with left justified. For example, Table 1. Individual Parameter Significance Test Result (t Statistical Test)

Table 1. Individual Parameter Significance Test Result (t Statistical Test)

Model		Unstandardized Coefficients		Standardized Coefficients	T	Sig.
		B	Std. Error	Beta		
1	(Constant)	17,141	3,020		5,676	,000
	Working Ability	-,150	,156	-,177	-,965	,341
	Working Spirit	,448	,117	,668	3,818	,001
	Job Satisfaction	,225	,106	,303	2,129	,040

a. Dependent Variable: Employee Performance

9. Figure

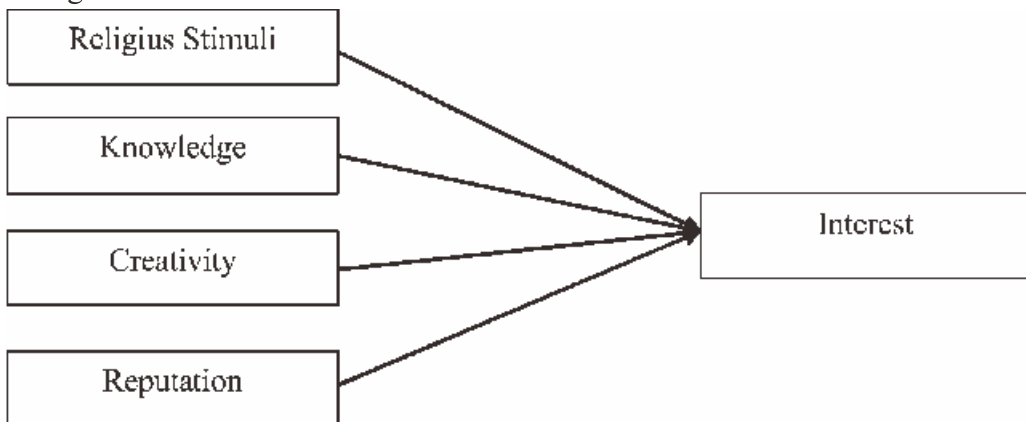


Figure 1. Theoretical Framework

10. The manuscript should consist of the words between 4.500 – 6.000 words.

**B. The Article Systematic**

The article systematic includes the title; the identity of the author (without a title); abstract; keywords; introduction (without sub-sections), method; result and discussion; conclusion, and recommendation (if any) and references. While discussion about literature review and previous studies included in the introduction or result and analysis.

### **C. The Article Format**

1. **Title.** The title must be attractive, specific, and informative, which is measured by directness in writing. The title must not exceed 15 words.
2. **The author's identity.** It includes the author's name (without the title), the institution, and the email.
3. **Abstract.** It is written in about 200 words in English. The abstract should include the purpose of research, data/object of research, method, result, or conclusion.
4. **Keywords.** Keywords should be chosen carefully and can reflect the concepts/variables contained in the article, with the number of three to five keywords.
5. **Introduction.** It is the state of arts of the research, which consists of the background of the study, the motivation of the study, the theories, and the objectives of the study. It is written in the form of a paragraph.
6. **Method.** It consists of the research design (the method, the data, the data source, the data collecting technique, the data analysis technique, the measurement of the variable) that written in the form of a paragraph.
7. **Result and Discussion.** It contains the results of empirical or theoretical study written by systematic, critical analysis, and informative. The use of tables, images, etc. only to support or clarify the discussion and is confined to support substantial information, e.g., tables of statistical tests, the results of model testing, etc. Discussion of results should be argumentative regarding the relevance of the results, theory, previous research, and empirical facts, as well as demonstrate the novelty of the findings.
8. **Conclusion and Suggestion.** It consists of the conclusion, clarity of new findings, new theories, and the possibility of future research development.
9. **References.** The reference use APA Citation Style. The degree of sophistication of materials referred to in the span of 10 years. The references are expected to be 80% of the primary sources originated from the national and international journals. Writing citations referenced in the script should use reference application (reference manager) such as Mendeley, Endnote, or Zotero.